

Date: February 22, 2016

Date Minutes Approved: February 29, 2016

BOARD OF SELECTMEN

Present: Theodore Flynn, Chair; and David J. Madigan, Clerk

Absent: Shawn Dahlen, Vice-Chair

Staff: René J. Read, Town Manager; and C. Anne Murray, Administrative Assistant

I CALL TO ORDER - CONVENED IN OPEN SESSION

The Selectmen's meeting was called to order at 7:00 PM in Open Session in the Mural Room.

II OPEN FORUM - *nothing brought forward.*

III NEW BUSINESS

7:00 pm Water and Sewer Commissioners: Adjourn as Selectmen and Convene as Water and Sewer Commissioners:

Mr. Madigan moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward. Second by Mr. Flynn. VOTE: 2:0:0.

COMMITMENT(S):

Commitment #2 FY 2016 - Water:

It was explained that this adjustment is needed as billings did not get sent to about 100 residences.

Mr. Madigan moved that the Board of Water & Sewer Commissions instruct the Treasurer to collect the amount of \$8,394.35 for water adjustments and \$16,036.33 for sewer adjustments for a total of \$24,430.68. Second by Mr. Flynn. VOTE: 2:0:0.

Water Consumption Bill(s):

Discussion and review of the water consumption bill for property located at 453 Elm Street

When questioned Mr. Mackin indicated he was not sure what the petitioner is claiming, but there was an anomaly for a significantly higher usage than average. Mr. Mackin indicated that the meter was correct and the bill calculation was correct. The only explanation he could provide was that it was a very hot, dry summer and that resulted in additional consumption. Mr. Read added that we will be re-visiting this discount practice after Town Meeting as conservation efforts for water usage are of huge import because State water regulations are becoming more stringent.

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Mr. Madigan moved that a one-time discount in the amount of \$234.44 be granted regarding the water bill (#1542) associated with the property located at 453 Elm ST. Second by Mr. Flynn. VOTE: 2:0:0.

Discussion and review of the water consumption bill for property located at 35 Union Hall RD

As the property owner was not able to be present tonight, this matter was taken under advisement and will be re-scheduled.

MOTION TO ADJOURN AS WATER & SEWER COMMISSIONERS & RE-CONVENE AS SELECTMEN

Mr. Madigan moved that the Board adjourn their meeting as Water & Sewer Commissioners and re-convene as Selectmen. Second by Mr. Flynn. VOTE: 2:0:0.

Discussion and review pertaining to Council on Aging Zero Tolerance Drug and Alcohol Testing Policy for the Town of Duxbury/GATRA (presented by Jeannie Horne and Joanne Moore)

Ms. Moore explained that as part of the GATRA service we received a notice that we would be having an audit. Ms. Vicki Werner of RLS came and went through all the policies and procedures required by the Department of Transportation (DOT) and the Federal Transportation Association (FTA).

Ms. Moore, Ms. Horne, Ms. Gonsalves, and the COA Transportation Staff all participated. Ms. Lerner provided a report and since receipt of it the staff has been working to correct any deficiencies and to create new policies as required.

Ms. Moore explained that this came up at the request of GATRA. As the Town is a sub-contractor to GATRA we need to follow GATRA's requirements so the policy presented tonight is to bring us into compliance with the federal agency that GATRA falls under. The proposed policy is a little stricter than the one that the Town had been following but will bring us into compliance.

Mr. Madigan moved that the Board of Selectmen approve the Council on Aging Zero Tolerance Drug and Alcohol Testing Policy for the Town of Duxbury and the Greater Attleboro-Taunton Regional Transit Authority (GATRA) effective February 22, 2016, as presented. Second by Mr. Flynn. VOTE: 2:0:0.

Discussion pertaining to March 2016 Annual Town Meeting Warrant – Article Review and Board recommendations. Additionally, presentations may be made by article proponents of at least the following:

[For the purposes of this discussion, Annual Town Meeting will be abbreviated as ATM and Special Town Meeting will be abbreviated as STM. The final warrants are now posted on the Duxbury Website.]

7:01 pm Public Meeting – Acceptance of Saw Mill Road (Citizens' Petition)

Mr. Read asked the Chair to recognize Atty. Brian Cook. Atty. Cook, addressed the Board on behalf of the Duxbury Farms Homeowners' Association, where Saw Mill Road is located.

- Saw Mill Road is in a 40 B development (known as "Duxbury Farms") on the Rte. 53-side of Duxbury abutting a cranberry bog.

- There were a number of issues during constructions, including the developer going bankrupt, but it is now a well-established neighborhood.
- The petitioners have had discussions with Planning Department, Planning Board and the Finance Committee, which were helpful. However those discussions also raised some concerns. Their concerns were the impression they received that Duxbury would not be accepting any more public ways and if that is to be the case then Atty. Cook suggested the law should be changed versus the Planning Board legislating.
- There seem to be some outstanding questions as to whether the technical requirements were met. Out of concerns for that, the citizens are requesting to withdraw their Citizens' Petition. By doing so they want to hold it open, to study it further to make sure they can answer all the technical questions, and then bring it back to make their case at that time.
- Atty. Cook explained the concerns the petitioners had is that they filed a Citizens' Petition and felt that should enable their petition to be put before the Town Meeting versus having it held up by the Planning Board and/or the Board of Selectmen.

Mr. Read mentioned that he had conversations with Atty. Cook, and he was confident in saying that neither the Selectmen nor the Moderator would deny a Citizens' Petition from being heard. The initial intent tonight was to open this topic, but because of concerns mentioned to continue it to the next Selectmen's meeting to allow for additional time to have the discussion on it.

To re-iterate that Mr. Read read some email exchanges he had with Kevin Coughlin, who was speaking on behalf of the Homeowners' Association. The gist of the emails were that Mr. Coughlin expressed concerns that because of a condensed timeframe and conflicting information whether or not certain documents had been properly submitted, the Homeowners' Association was requesting to withdraw the article from the 2016 ATM so that the administrative items could be addressed without jeopardizing their ability to bring it forward to another Board of Selectmen's Meeting and/or Town Meeting.

Mr. Read confirmed that what was described by Mr. Coughlin would be an "indefinite postponement" and that would allow for the matter to be brought back to the voters for their consideration at a future Town Meeting.

Mr. Madigan mentioned that typically the Board of Selectmen only vote to recommend passage or not recommend passage of articles. The Board does not keep articles from going before the voters at Town Meeting. Likewise other Boards, such as the Planning Board or Finance Committee, might vote to recommend supporting or not supporting articles, but ultimately it is up to the Town Meeting vote.

Mr. Flynn did mention that in this instance, however, there is a "quirk" in that if the Board of Selectmen does not vote to accept the layout of the street, then the street acceptance cannot go to Town Meeting. He was fully in agreement with indefinite postponement so that any administrative items could be addressed so that the article would get a full and fair hearing.

Mr. Madigan moved that the Board of Selectmen propose indefinitely postponing for the 2016 Annual Town Meeting the acceptance of Saw Mill Road as a Citizens' Petition. Second by Mr. Flynn. VOTE: 2:0:0.

Citizens' Petition regarding changing date of Town Meeting (*Fernando Guitart*)

Mr. Fernando Guitart spoke on behalf of the Concern Citizens of Duxbury (CCD). He said one of the items they have been working on is improving attendance at Town Meeting. So a Citizens' Petitioned was filed to change the date of the Town Meeting.

As to why the change is being proposed Mr. Guitart mentioned the following:

- Primarily to improve the attendance at Town Meeting.
- There is an increase in population as many who have left the area for the winter return by May.
- The temperatures are warmer and there are 2 more hours of daylight.

Mr. Guitart distributed a handout, which was a statistical analysis done from data from the Massachusetts Municipal Association website. He explained the analysis shown on the handout with the conclusion that the towns that have Town Meetings in May tend to have higher attendance.

Mr. Madigan expressed some concerns that it might be hard to get people to attend on a May weekend because the weather is better. Mr. Flynn mentioned from the schools' point of view it helps with their budgeting process as more realistic numbers are known from the State.

Mr. Read mentioned that one of the difficulties with an earlier Town Meeting is that often the meetings leading up to it are cancelled due to inclement weather. He also explained the date originally proposed in the Citizens' Petition was the second Saturday in May, but this is a problem because the Town Bylaws state the Annual Town Election has to be two weeks after the start of Annual Town Meeting and that would put the Annual Town Election on the Memorial Day Weekend. So there will be an amendment offered on the floor of Town Meeting to make the date the first Saturday in May to avoid this problem.

Mr. Madigan moved that the Board of Selectmen support the 2016 ATM article regarding the changing in the date of Town Meeting from the 2nd Saturday in March to the 2nd Saturday in May. Second by Mr. Flynn. VOTE: 2:0:0.

AMEND ZONING BY-LAWS: Affordable Housing Odd Lot By-Law / *D. Bartlett*

Ms. Diane Bartlett, Chair of the Duxbury Affordable Housing Trust (DAHT), explained that their intention is to delete the current bylaw and to replace it with the new language that simplifies the language. Since the bylaw was added there has not been one application. The DAHT asked Judi Barrett, a member of the Zoning Board of Appeals and a professional planner, to review the language and bring it into conformity with the other zoning bylaws. The DAHT did meet with the Planning Board and it was supported by the Planning Board. The Planning Board's recommendation was that we should try the new version to see how it goes and if there are no applications then it should be re-visited at a future Town Meeting to remove it.

Mr. Madigan moved that the Board of Selectmen recommend for approval the 2016 ATM Article regarding AMEND ZONING BY-LAWS: Affordable Housing Odd Lot By-law. Second by Mr. Flynn. VOTE: 2:0:0.

AMEND ZONING BY-LAWS: Demolition Delay

Mr. Read mentioned at the last meeting that he had received a communication from Mr. Vose, Chair of the Historical Commission, indicating the Commission was asking to indefinitely postpone the Demolition Delay article, but the Board did not vote on the article. Mr. Vose was present and confirmed the Historical Commission's position that the article should be indefinitely postponed.

Mr. Madigan moved that the Board of Selectmen recommend indefinite postponement of the article to Amend Zoning Bylaws: Demolition Delay. Second by Mr. Flynn. VOTE: 2:0:0.

IV OLD BUSINESS

Continued from Selectmen's meeting of 2/11/16 - Discussion and Review regarding Public Shade Trees: Proposed cutting or trimming of 18 trees on 4 properties (195 Standish Street, 209 Standish Street, 221 Standish Street, and 251 Standish Street) in order to relocate a structure.

The Chair recognized the petitioner, Mr. Bill McArdle, who provided a brief overview of the timeline/process to this point. He mentioned:

- In a call to a Real Estate broker he learned that 195 Standish ST had been sold and was slated for demolition.
- In what they (he and his wife) felt would be a win-win for themselves and the developer, they began to explore moving the historic home to attach it to their home.
- In that process it was discovered that it would be necessary to take down or trim trees. They contacted the most effected neighbors, walked the area with the neighbors and identified the trees, and at one point they thought had consensus of neighborhood approval.
- One week before the Planning Board's initial meeting Mr. and Mrs. Mahmud voiced their opposition to the tree removal and trimming.
- As a result, he and his wife have spent a lot of time and effort to explore other options.
- He spoke about the historical nature of Duxbury and of their passion for preserving the history of the area. He mentioned that the son of the person, who built his house, lived in the house they are looking to move and was the caretaker of the Sylvana Sampson farm.
- He acknowledged that they are still looking at the other options, but given the short timeframe he has not be able to obtain all the cost estimates.
- Pole moving is off the table as the timeframe would make it impossible.
- He discussed cutting the house in half but how this would be accomplished does not fit with his plans.
- He is also looking to taking 7 feet off the back, which would get the house to a 20' section. It would make the moving of the house more manageable and likely limit the cutting of the trees, but he does not have the cost estimates yet and is not 100% sure it will align with the plans.

Mr. Flynn did a site visit and he agreed that the pole option is off the table. The other option previously mentioned of using a helicopter he suspects would be too expensive and may cause other concerns for those in the neighborhood.

Mr. Mahmud spoke and mentioned the following:

- He and his wife are supportive of moving the house but the question is how.
- He has met with Mr. McArdle a couple of times since the last meeting. He added that he had provided the name of someone to Mr. McArdle to discuss the cutting of the house and the price did get reduced from \$65,000. To \$35,000.
- For the record, he stated that they did not have a change of heart. They were opposed to the tree removal but weren't sure of the extent at that time. He added that the first application involved the removal of fewer trees.
- He was supportive of Mr. McArdle's idea of cutting the house enough to make the move more manageable and with less tree removal impact. If this is the option chosen, he said he and his wife would remove their objections and the conditions they have expressed. In such a scenario there does appear to be two locust trees that would come down and Mr. Mahmud said they would just ask that the stumps are ground.
- With respect to the helicopter scenario he did some research into it and it can be done, but the company would have to accept liability for any potential damage that could be done to other homes.
- With the poles he understands that the window of opportunity has been missed.

Mrs. Helene Kingsbury, 250 Standish ST, spoke in opposition to the petition because she is against the removal of the trees. She specifically mentioned concerns about the American Chestnut tree. *[Editorial Note: The American Chestnut tree was only scheduled to be trimmed; not removed.]* She questioned if the trees are removed, whether they would have to be replaced. Mr. Buttkus, the DPW Director, confirmed that if the trees are removed than as part of the Town's agreement there would be an agreed to re-planting plan with a one-year guarantee to assure they get established. The plan would include the type of trees and the size required.

Mr. Doug Hart, 251 Standish ST, said that he and his wife are supportive of the cutting of the trees for the saving of the house. Mr. Mahmud responded that the Harts will not have one tree that will be affected. In the past the Harts have cut down many trees on their property and that is their business, but in this case the trees are on public property and it impacts the neighborhood.

Mr. Philip Tuck, Bayview RD, suggested moving the house via Crescent ST, which has a wider clearance. Mr. McArdle said that he did actually consider that, but when he measured it there is one section that is too narrow.

Mrs. Helene Kingsbury, 250 Standish ST, opined that if the trees are removed that they can't be replaced as far as the lighting and the shading, and added that removal of the trees will take away the charm of the Mahmud's house.

Ms. Julie Barry, who represents the Mahmuds, wanted confirmation that the Board had received her letter submitted last week which outlines the alternatives. The Board acknowledged its receipt. She said it should not be a question of saving the trees or saving a historic house, but the best way to accomplish both. She suggested to the Board there should be a consistent process followed for this type of application and that should involve investigating the alternatives. As stated by her clients, if the American Chestnut tree and the Lynden trees can be saved by moving a smaller section of the house, then they are willing to see that happen.

In response to questions from the Board regarding the trees, Mr. Buttkus said that the Norway Maple is any invasive species. The Locus tree and Choke Cherry trees are not invasive species, but not the most desired street tree as they are brittle and subject to storm damage.

Sam Davenport, 14 Summer ST, said he does not live in the area but is speaking based on what is in the Town's best interest. He mentioned while he is speaking for himself he was the former President of the historical society and is someone interest preserving Duxbury history. He added he lives in a house, which was restored by the McArdles and he can speak to the craftsmanship that the McArdles have shown in their historical restorations. He suggested that the loss of this historical home will be a permanent loss. While he would prefer not to have to cut trees, in this case it is a historical house worth saving and in his opinion in the best interest of the Town to do so.

Mr. Brian Cook, 105 ST George Street, mentioned that he moved his house 20 years ago to preserve it. It was one of the shipbuilder houses and if the special permit had not been approved it would have been lost. He suggested that when a historic house is taken down it is hard to see the effects of "what could have been" and mentioned how often people have commented to him how glad they were that it was preserved.

Mr. Mark Barry, Marshall ST and member of the Historical Commission, mentioned the following:

- The house to be moved is the 317th oldest house in Duxbury.
- There were no trees in the area when the house was built. In his opinion it is in the Town's interest to preserve the house versus not cutting the trees, which can be replaced.
- Regarding the Chestnut tree, he asked and it was confirmed that the American Chestnut tree would only require a trimming. Mrs. Barry responded that although it is a trimming with a tree of that age one can't know the final outcome. She repeated her previous opinion that it should not be an either /or scenario, but if the house can be moved, without an onerous cost, than that is what should be done.

Ms. Sylvia Zurlo, Powder Point Ave, mentioned she lives in one of the oldest houses on that street. What she doesn't understand is what is the fear the McArdles have of cutting the house as restoration is going to be needed anyway? Mr. McArdle responded that all that is being talked about is getting the house to his property. There has been no discussion about what is involved in the attachment and restoration once it is there. The fact is that he has a budget and the most affordable option for the move would be to move it in one piece, but he has been and is willing to look at other options. To finalize her point, Mrs. Zurlo added that the house will be saved at the benefit to the Town, but also for the benefit of the McArdles, but at the cost of the trees. She asked about the replacement of the trees, which was addressed earlier.

Mrs. Nicky Barry, Marshall ST, asked if the Town planted the trees (to be removed). Mr. Buttkus said that it is unlikely that the Town planted the trees, but likely grew due to birds and winds and natural seeding processes.

Ms. Susan Curtis, High ST, asked if there were any possibility of using CPC funds to help the McArdles with the move of the historic home so that it could be done in a way to save the trees? The answer given was that CPC funds are not to be used for private properties.

In wrapping up, there was some discussion about continuing this matter to allow Mr. McArdle to obtain estimates and opinions regarding the alternatives suggested. It was agreed to continue this topic and to post it on Selectmen's Meeting agenda for 8:30 AM on Monday, March 7th in the Mural Room.

V TOWN MANAGER'S REPORT

Mr. Read mentioned the following items:

1. Beach Stickers and Transfer Station Stickers:
Beach Stickers and Transfer Station Stickers are on sale now. It is recommended that you buy your beach sticker early in order to qualify for the discounted price.
2. Town Meeting Warrants:
Annual Town Meeting and Special Town Meeting warrants are posted online and are available at the Town Hall.
3. Treasurer Thomas Connolly:
After seven years as the Town of Duxbury Treasurer Mr. Thomas Connolly is leaving to take another position. The Treasurer's position has been posted and we hope to have the position filled in a couple of months. .
4. Speed Limits on Town Streets:
Mr. Read indicated that in his experience speed limits on residential streets are set after a traffic study usually done at the County level or by a county planning agency looking at the roadway layout, traffic volume, and average speeds. There are a series of standards that are followed depending on the road layout and volume data.

With regard to the specific case Mr. Madigan asked about where the speed limit is 30 mph in Duxbury and then it becomes 35 mph in Marshfield, Mr. Read was not sure how that came about.

Mr. Butkus indicated that normally residential streets are set at 30 mph, esp. if they are not posted. If someone wanted to change the speed limit it would have to be done by the DPW Director, Board of Selectmen and/or in conjunction with the Highway Safety Advisory Committee. If it is changed on the Marshfield side, then it would have been under Marshfield's jurisdiction.

VI COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION - none

VII ONE-DAY LIQUOR LICENSE REQUESTS - None.

[For Event Permits and One-Day Liquor Licenses, departmental reviews of the requests were done. There were no objections and departmental feedback was incorporated into the conditions listed on the permit or license.]

VIII EVENT PERMITS - none

IX MINUTES

Executive Session Minutes: *02-11-16 Executive Session A Selectmen's Minutes
(RE: King Caesar Fund.)*

Mr. Madigan moved that the Board of Selectmen approve the 02-11-16 Executive Session A Selectmen's Minutes, as written, with the contents to remain sealed due to medical confidentiality. Second by Mr. Flynn. VOTE: 2:0:0.

Open Session Minutes: *02-01-16 Selectmen's Minutes - Draft*

Mr. Madigan moved that the Board of Selectmen approve the 02-01-16 Selectmen's Minutes, as presented. Second by Mr. Flynn. VOTE: 2:0:0.

X ANNOUNCEMENTS

Mr. Madigan read the following announcements:

1. PLANNING BOARD CHANGES MEETING NIGHT

Mr. Madigan read a press release, which indicated that as of February 24, 2016 the Planning Board was changing its meeting schedule to the 2nd and 4th Wednesdays of the month, unless otherwise posted. The Planning Board meetings will be in the Mural Room beginning at 7:00 pm. This change will mean that the Planning Board meetings will be televised live on the night of the meetings and can be viewed on the Duxbury channel (Comcast Channel 15 and Verizon Channel 39)

2. PRESIDENTIAL PRIMARY ELECTION:

The Presidential Primary Election is on **Tuesday, March 1, 2016**. The polls in Duxbury are at the Chandler School Gymnasium, 93 Chandler ST and will be open from 7:00 AM to 8:00 PM. Absentee ballots are now available at the Town Clerk's office during regular Town Hall hours.

3. TABLE RESERVATIONS FOR TOWN MEETING:

If you or your organization is interested in reserving a table to display information at the Duxbury Town Meeting, please contact the Board of Selectmen office (Ext. 5402). Tables are limited and will be assigned on a first-come, first-serve basis with preference given to Duxbury organizations.

4. ANNUAL TOWN MEETING:

Duxbury's Annual Town Meeting will be held on **Saturday, March 12, 2016** beginning at 9 AM in the Performing Arts Center, Duxbury Schools' Performing Arts Center, 73 Alden ST.

Please note: Absentee voting is **not** allowed for Town Meetings; you must be present at the Town Meeting to cast a vote. Please come and participate.

5. WARRANT AVAILABILITY:

“Final” warrants for the Annual Town Meeting and the Special Town Meeting, as posted by the Constable, are on the Town website on the Town Clerk’s page. The Annual Town Meeting and Special Town Meeting Warrants will be printed in the *Duxbury Clipper* on Wednesday, February 24, 2016.

6. Next Scheduled Selectmen’s Meeting: Monday, February 29, 2016.

XI ADJOURNMENT

At approximately 8:22 PM, Mr. Madigan moved that the Board adjourn. Second by Mr. Flynn. VOTE: 2:0:0.

Minutes respectfully submitted by C. Anne Murray

LIST OF DOCUMENTS FOR 02-22-16 SELECTMEN’S MEETING (DOCUMENTS LOCATED IN THE SELECTMEN’S OFFICE FILES).

1. *Agenda for 02-22-16 Selectmen’s Meeting (Revised)*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS:*
 - *Water and Sewer Commissioners: Coversheet with suggested motions and paperwork for 1 Water Commitment and for adjustments of water consumption bill(s): 453 Elm ST and 35 Union Hall RD, including petitioner’s letter and calculations*
 - *COA Zero Tolerance Drug and Alcohol Testing Policy for Town of Duxbury and GATRA: Copy of the complete draft policy and suggested motion*
 - *WARRANT ARTICLES: 2016 ATM Warrant –FINAL and 2016 STM Warrant -Final (02-17-16)*
 - *SAW MILL ROAD ARTICLE: Packet from the Planning Board, including memorandum from George Wadsworth, Chair, copy of the Public Meeting Notice, copy of Street Acceptance Plan for Saw Mill Road by Morse Engineering, Inc. stamped 02-01-16 (2 pgs.), Exhibit A –Description of Saw Mill RD -40 foot width Layout, Exhibit B Drainage Lot 1 –“Duxbury Farms”; Exhibit C Drainage Lot 2 – “Duxbury Farms”; Exhibit D Drainage Easement Lot A – “Duxbury Farms”; Exhibit E Drainage Easement over Land now or formerly of Chisholm and over Lot E Saw Mill Road; Exhibit F Drainage Easements over Lot F Saw Mill Road*
4. *OLD BUSINESS:*

Discussion and Review regarding Public Shade Trees on 4 properties on Standish ST: Cover sheet with suggested motion; Scenic Road / Shade Trees – Public Hearing January 11th and continued to February 8, 2016 (re-scheduled due to inclement weather to February 11, 2016) Staff report February 3, 2016 for the Planning Board and Selectmen; Public Hearing Notice for February 11, 2016; Mass. General Laws (MGL) Chap. 87 §4 and 5; MGL Chap. 85 § 18; Nina Pickering-Cook, Anderson & Kreiger, emailed legal opinion responding to questions; Letter from Lori and Ayaz Mahmud, 221 Standish ST, Duxbury MA to the Duxbury Planning Board and Duxbury Tree Warden objecting to the cutting of the trees (received 01-08-16); Application from William A. McArdle for Scenic Road and

- Public Shade Tree Removal Special Permit; Special Permit Checklist; Statement briefly explaining the plan; GIS map of Standish ST showing lots; List of Trees to be cut or trimmed; 02-22-16 and 01-25-16 Letters from Mr. Mark P. Barry supporting move of historic home and propose tree cutting /trimming; Duxbury Clipper Reader's View "Save 1812 house before Trees" by Nancy Bené, Standish ST. 02-18-16 Letter from Julie Pruitt Barry written on behalf of Ayaz and Lori Mahmud of 221 Standish ST with attached Memorandum from Ayaz Mahmud dated 02-18-18- opposes tree cutting /trimming and proposes alternatives; 02-22-16 Email from Sue Coombs supporting Mr. McArdle's request.*
5. *TOWN MANAGER REPORT (Potential Items): no items*
 6. *COMMITTEE APPOINTMENTS-RE-APPOINTMENTS /RESIGNATIONS: -none [ODLL and Event Permits -For each the packet included the ODLL /Event application and other details provided about the event, results of the department feedback received, and a drafted ODLL or Event Permit incorporating the conditions indicated.]*
 7. *ONE-DAY LIQUOR LICENSE REQUESTS: --none*
 8. *EVENT PERMITS: none*
 9. *MINUTES: Coversheet with suggested motions and 02-01-16 Selectmen's Minutes-DRAFT; 02-11-16 Executives Session A Selectmen's Minutes- DRAFT (Moved to Exec. Session file)*
 10. *SUGGESTED ANNOUNCEMENTS: 02-22-16 Suggested Announcements.*